

**Northeast Ingham Emergency Service Authority Board Meeting
February 8, 2018**

Call to Order (Agenda 1)

The regular meeting of the NIESA Board was called to order by Chairperson, Paul Griffes, on February 8, 2018, beginning at 7:00 p.m. in the NIESA/Williamston Fire Station, 1296 W. Grand River, Williamston, MI 48895

Roll Call Vote (Agenda 2)

Voting Members Present: Roll Call Ayes: Mr. Ackerman, Mr. Diederich, Mrs. Kapp,
Mr. Paul Griffes, J. Weiss, Mr. Wilbrink

Voting Members Absent: Williamstown Township

Non-Voting Members Present: None

NIESA/ Employee's Present: Director Yanz, Interim-Lieutenant Eric Holmes, Captain
Ernie Nims.

Guests: None

Pledge of Allegiance (Agenda 3)

Chairperson Griffes led the NIESA Board in the Pledge of Allegiance.

Approval of Agenda (Agenda 4)

Approval of Agenda—that the NIESA Board of Directors approve the agenda of the regular meeting held Thursday, February 8, 2018.

Amendment: Mr. Ackerman would like to add under Action Item, c. Pay Building Principle Early.

Mr. Ackerman, seconded by Mr. Wilbrink, moved to approve the February agenda of the regular meeting, as amended.

Ayes: 6 Nays: 0 Motion carried.

Public Comment (Agenda 5)--None

Approval of Minutes (Agenda 6)

Approval of Minutes—that the NIESA board of Directors approve the minutes of the regular meeting held January 11, 2018.

Mr. Diederich, seconded by Mr. Ackerman, moved to approve item 6, as presented.

Ayes: 6 Nays: 0 Motion carried.

Approval of Consent Agenda (Agenda 7)

Approval of Consent Agenda – that the NIESA Board of Directors approve the NIESA Check Detail Summary dated January 2018 and Payroll Check Summary dated January 2018.

Fire codes (9b.)—Director Yanz led the Fire Code discussion. It is recommended NIESA provide municipalities with a letter explaining their recommendation that each municipality adopt the same fire code (i.e., NFPA1 or IFC International) for reasons of consistency. NIESA would then collect the signed agreements from the municipalities and then begin enforcing the fire codes for (Village of Webberville, City of Williamston, Williamstown Township, etc.). Director Yanz has been attending Fire Inspector classes in order to obtain a Fire Inspector Certificate to allow him the knowledge and certification to support this effort. It is recommended this item return for action at the March 8, 2018, NIESA board meeting.

Reports (Agenda 10)

Treasurer (10.b)---No additional report.

Committees (10.c)—No report.

Department Heads (10.d)—Enclosed

- Billing Department, monthly report
- NIESA Education monthly report from Paula M. Curtis
- NIESA EMS, monthly report from EMS Supervisor Davis
- Leroy Township Fire Department, monthly report from Fire Chief Pfister

NIESA Director monthly report— Director Yanz provided NIESA Board Members with a written and verbal update in the following areas: Administrative, Operations, Training, Grants, Personnel and Other. EMS wages were addressed; Director Yanz will pull a wage comparison report together and submit to the Finance Committee for review. The house in Locke Township is scheduled to be burned on Sunday, February 11, 2018.

Director Yanz provided an overview of response calls in the form of pie charts, providing statistics in the areas of NIESA EMS Response Calls, Fire & EMS Response Calls, Fire Response Calls and Total Response Calls during 2017.

Public Comment (Agenda 11)

Eric Holmes, Interim Lieutenant, asked for more detail to be reported out in the minutes under Director Yanz's report. Lieutenant Holmes, would also like to know what the protocol is for accessing the Personnel Committee.

Captain Nims agrees with Lieutenant Holmes, he would like more detail reported out in the minutes under Director Yanz's report.

Association Member Comments (Agenda 12)—None

Board Member Comments (Agenda 13)

Mr. Ackerman reported the Michigan Municipal League can be accessed, if there is a need for help with grant writing.

Mr. Wilbrink thanked Lieutenant Holmes and Captain Nims for their public comments and ensured them their comments are never a waste of time and that the information they shared is valued.

Mr. Griffes shared an effort will be made to have the Monthly Reports that are provided in the NIESA Board Packet added to the end of the minutes in a pdf format prior to distribution. He hopes this will accommodate Lieutenant Holmes and Captain Nims request for additional information under reports.

ADJOURNMENT (Agenda 15)

Mr. Ackerman, seconded by Mr. Weiss, moved that the NIESA Board meeting be adjourned.

Ayes: 6

Nays: 0

Motion carried.

The meeting adjourned at 7:55 p.m.

Respectfully submitted,

Scott Diederich, Secretary
NIESA Board