

**Northeast Ingham Emergency Service Authority Board Meeting
March 8, 2018**

Call to Order (Agenda 1)

The regular meeting of the NIESA Board was called to order by Chairperson, Paul Griffes, on March 8, 2018, beginning at 7:00 p.m. in the NIESA/Williamston Fire Station, 1296 W. Grand River, Williamston, MI 48895

Roll Call Vote (Agenda 2)

Voting Members Present: Roll Call Ayes: Mr. Ackerman, Ms. Bidigare, Mr. Diederich, Mr. Paul Griffes, Mr. Kane, Mr. Wilbrink

Voting Members Absent: City of Williamston

Non-Voting Members Present: Dorothy Hart, Locke Township

NIESA/ Employee's Present: Director Yanz, Captain Nims, Matt House

Guests: None

Pledge of Allegiance (Agenda 3)

Chairperson Griffes led the NIESA Board in the Pledge of Allegiance.

Approval of Agenda (Agenda 4)

Approval of Agenda—that the NIESA Board of Directors approve the agenda of the regular meeting held Thursday, March 8, 2018.

Amendment: It was recommended Investments be added as Discussion Item b.

Mr. Ackerman, seconded by Ms. Bridigare, moved to approve the March agenda of the regular meeting, as amended.

Ayes: 6 Nays: 0 Motion carried.

Public Comment (Agenda 5)--None

Approval of Minutes (Agenda 6)

Approval of Minutes—that the NIESA board of Directors approve the minutes of the regular meeting held February 8, 2018, as amended.

Amendment: Page 4, under Board Member Comments, strike Mr. Wilbrink's comment on the local news coverage.

Mr. Diederich, seconded by Mr. Ackerman, moved to approve agenda Item 6, as amended.

Ayes: 6 Nays: 0 Motion carried.

Approval of Consent Agenda (Agenda 7)

Approval of Consent Agenda – that the NIESA Board of Directors approve the NIESA Check Detail Summary dated February 2018 and Payroll Check Summary dated February 2018.

Mr. Ackerman, seconded by Mr. Wilbrink, moved to approve consent agenda Item 7, as presented.

Ayes: 6

Nays: 0

Motion carried.

Action Items (Agenda 8)—None

Discussion Item (9)

New Fire Apparatus-Director Yanz explained the ISO Fire Insurance Rating is based on a point system that NIESA is rated on. In order to bring the ISO rating to 4/6 Director Yanz is recommending either a lease or purchase of two Fire Trucks through Spartan. Mr. Griffes recommended Director Yanz prepare a list to include a fire apparatus replacement cycle (stock, age, and timeline for replacement). It is recommended this item return for further discussion at the April, board meeting.

Investments—Mr. Ackerman provided a schedule of bank accounts and investments. As recommended investments were made with the following banks: MI Class (\$109,000); Independent Bank (\$250,000); and MSU Federal Credit Union (\$250,000). Mr. Ackerman will plan to provide a monthly report on investments.

Reports (Agenda 10)

Treasurer (10.b)---Included in packet.

Committees (10.c)--None

Department Heads (10.d)—Enclosed

- Billing Department, monthly report
- NIESA Education monthly report from Paula M. Curtis
- Leroy Township Fire Department, monthly report from Fire Chief Pfiester
- Williamston Fire Department, monthly report from Fire Chief Siegel
- NIESA EMS, monthly report from EMS Supervisor Davis

NIESA Director monthly report— Director Yanz provided NIESA Board Members with a written and verbal update in the following areas: Administrative, Operations, Training, Grants, Personnel and Other. Director Yanz continues to work on the fire code and will take his inspector test tomorrow (March 9, 2018 at 9 a.m.). Working on staffing issues and currently have four enrolled in fire school who will test at end of this month, accepting applications for fire fighters and application is available on website, burned house in Locke Township off Haslett Road and submitted the AFG grant.

Public Comment (Agenda 11)—None

Association Member Comments (Agenda 12)—None

Board Member Comments (Agenda 13)

Ms. Bridigare shared the minutes and events are not current on NIESA website. Director Yanz will follow up.

TIFA districts. Mr. Griffes will research law so collections from Williamston and Webberville can be collected if owed.

ADJOURNMENT (Agenda 15)

Mr. Ackerman, seconded by Ms. Bidigare, moved that the NIESA Board meeting be adjourned.

Ayes: 6

Nays: 0

Motion carried.

The meeting adjourned at 7:39 p.m.

Respectfully submitted,

Scott Diederich, Secretary
NIESA Board