

**Northeast Ingham Emergency Service Authority Board Meeting
October 10, 2019**

Call to Order (Agenda 1)

The regular meeting of the NIESA Board was called to order by Chairperson, Frans Wilbrink, on October 10, 2019, beginning at 7:00 p.m. in the NIESA/Williamston Fire Station, 1296 W. Grand River, Williamston, MI 48895.

Roll Call (Agenda 2)

Voting Members Present: Mrs. Hart, Mr. Kane, Mr. Ackerman, Mr. Diederich, Mr. Wilbrink, Ms. Kapp.

Voting Members Absent: City of Williamston Representative

Non-Voting Members Present: None

NIESA/ Employee's Present: Chief Michael Yanz, Lieut Eric Holmes, Paula Curtis

Guests: Noah Belanger, Williamston City Council

Pledge of Allegiance (Agenda 3):

Chairperson Wilbrink led the NIESA Board in the Pledge of Allegiance.

Approval of Agenda (Agenda 4):

Approval of Agenda—that the NIESA Board of Directors approve the agenda of the regular meeting held Thursday, October 10, 2019.

Mr. Ackerman requested an addition under discussion. Adding 8c- Online banking transfers.

Motion by Mr. Ackerman to approve the agenda as amended, seconded by Mrs. Hart.

Yeas: 6 Nays: 0 Absent: 1

Public Comment (Agenda 5)—None

Approval of Minutes (Agenda 6)

Approval of Minutes—that the NIESA board of Directors approve the minutes of the public hearing and the regular meeting held September 12, 2019.

Amendment: Page 3, under Action Items, Approval of L-4029, second paragraph, last sentence should read "Building Equipment .7475 mill and Operating 1.2467 mills."

Amendment: Page 2, under Discussion item, Operations Millage, last three words of the paragraph should read "Tax **Rate** Request."

Motion by Mr. Ackerman to approve the minutes of the September 12, 2019 meeting as amended, seconded by Mr. Diederich.

Yeas: 6 Nays: 0 Absent: 1

Approval of Consent Agenda (Agenda 7)

Approval of Consent Agenda—that the NIESA Board of Directors approve the NIESA Check Account Summary dated September 2019 and Payroll Account Summary dated September 2019.

Mr. Kane requested clarification for an expense to Briggs Mechanical. Discussion followed regarding the Briggs Mechanical expense, and the online payment procedures.

Motion by Mr. Ackerman to approve the consent agenda as presented, seconded by Mrs. Hart.

Yeas: 6 Nays: 0 Absent: 1

Discussion Item (Agenda 8)

NIESA Bylaws (Agenda 8a):

Mr. Wilbrink feels it's time for NIESA's Bylaws to be reviewed and updated. The meeting packets provided the Board members with the various versions of the Bylaws, through their previous amendments. Mr. Wilbrink wanted to Board members to see the progression of the Bylaws over the past several years.

Discussion followed regarding; the fire associations purpose and function; the personnel's concerns regarding the operations; administration's concerns regarding personnel; training concerns; and organizational concerns.

Further discussion was tabled to allow Board members an opportunity to review the various versions of the Bylaws they had received. The Board members requested additional information for the review. The Bylaws reference an "Organizational Chart" which they requested a copy. They want to know who owns the names Williamston Fire Department, and Leroy Township Fire Department. They also requested Chief Yanz provided them with his recommended changes.

Mr. Belanger suggested setting up a sub-committee to work on the revisions.

Operations Millage (Agenda 8b):

It was decided at the September meeting to put the renewal of the Building and Equipment millage on the August 2020 ballot. Mr. Wilbrink's question for the Board was if NIESA also wanted to put an Operational Millage increase on the ballot at the same time.

Discussion followed regarding concerns about requesting an increases; amount which would be requested; limits on what could be requested; various options in the wording for an increase; and how would it be publicized to the voters.

Mr. Wilbrink advised at the next meeting the Board needs to determine if the Operations millage should

be on the August 2020 ballot. If yes, then for how long, how much, and how it should be worded. The Board requested they be provided with the wording of the current Operational millage.

Online Banking Transfers (Agenda 8-c):

As requested Mr. Ackerman had checked with Independent Bank regarding NIESA accounts and online transfer securities. Discussion followed regarding NIESA’s practices regarding transferring funds; online payments to various utilities; internal security practices; and auditing practices within NIESA.

Action Items (Agenda 9)

Authorization of Repairs to Engine 6-18:

At the September meeting the Board was provided with an estimate from Spartan to repair Leroy Engine 6-18 at a cost of \$140,416.83. This vehicle was purchased by NIESA in 2001, and the cost to purchase a new vehicle of this type would be \$650,000 to \$700,000.

As previously reported, the frame on the vehicle is cracked and needs to be repaired. The vehicle was built by E-One, and came with a life-time guarantee on the frame. When the crack was discovered E-one was contacted. E-One sent an individual to inspect the truck, they determined the crack to be caused by environmental reasons. There life-time warranty does not cover environmental causes.

As requested, Chief Yanz provided the information obtained to NIESA’s attorney for review and possible legal action. Attorney Hitch did not feel NIESA would win. He indicated it would cost a lot of money, and would take several years to complete.

Chief Yanz advised along with the repairs, the vehicle would be updated which would add 10 more years to the life of the vehicle. Discussion followed regarding NFPA and ISO guidelines for vehicles.

Chief Yanz attempted to get another estimate for the repairs with no success. He contacted E-One the manufacturer of the vehicle and they were not interested in doing the repairs. He contacted Halt, and they indicated they only do Pierce.

Motion by Mr. Kane to accept Spartan’s Service Garage Estimate for the repairs to Engine 6-18, and that Director Yanz be authorized to spend up to \$150,000 for the repairs on the vehicle, seconded by Mrs. Hart.

Roll Call Yes: Mr. Ackerman, Mrs. Hart, Mr. Diederich, Mr. Kane, Ms. Kapp, Mr. Wilbrink
 Nays: None
 Absent: City of Williamston Representative

Reports (Agenda 10)

NIESA Director monthly- Director Yanz advised we are now receiving funds from the AccuMed’s billing and he believes we have received funds from Medicaid. He feels we should see and increase. We’re still working on establishing an auditing process for the billing to ensure AccuMed is billing everything that is sent.

NIESA hired two personnel that live in the Williamston area. Chief Yanz also has four more prospective employees to interview. He will also be listing Williamston's old tanker, since the first sale fell through, and will list Williamston old engine.

Treasurer (10.b)- none

Committees (10.c) –None

Department Heads (10.d)—Enclosed

- NIESA Education monthly report from Paula M. Curtis
- NIESA EMS, monthly report from EMS Chief Davis
- NIESA Leroy Station monthly report from Chief Pfiester
- NIESA Williamston Station monthly report from Chief Siegel
- NIESA Run Summary from Paula M Curtis

Public Comment (Agenda 11)—None

Association Member Comments (Agenda 12)—None

Board Member Comments (Agenda 13)

Mrs. Hart felt that NIESA should revisit rotating their Board meetings between the two station,

Mrs. Hart advised she noticed items on the Operational were close to being over budget and asked about budget amendments. Mr. Ackerman advise he is working on them.

Mr. Belanger advised that Sandy Bowden-Whelton had resigned from the Williamston City Council. Mr Weiss was unable to be here this evening, so he was sitting in for the City and enjoyed visiting again.

ADJOURNMENT (Agenda 14)

Motion by Mr. Ackerman to adjourn the regular meeting of the NIESA Board at 8:46pm, seconded by Mrs. Hart.

Yeas: 6 Nays: 0 Absent: 1

Respectfully submitted,

Scott Diederich, Secretary
NIESA Board