

**Northeast Ingham Emergency Service Authority Board Meeting
February 14, 2019**

Call to Order (Agenda 1):

The February 14, 2019 regular meeting of the NIESA Board was called to order by Chairperson Frans Wilbrink at 7:00 pm at the NIESA / Williamston Fire Station.

Roll Call (Agenda 2):

Voting Members Present: Mr. Ackerman, Mr. Diederich, Ms. Bidigare, Mrs. Hart, Ms. Cutshaw, Mr. Wilbrink.

Absent: City of Williamston Representative

Non-Voting Members Present: David Carlson, Locke Township Alternate

EMS/ Fire Personnel Present: Michael Yanz-Director/Chief

Other/ Guests: None

Pledge of Allegiance (Agenda 3):

Chairperson Wilbrink led the NIESA Board in the Pledge of Allegiance.

Approval of Agenda (Agenda 4):

Motion by Mr. Ackerman to approve the agenda as presented, seconded by Ms. Bidigare. Motion carried. Ayes 6, Nays 0, Absent 1.

Public Comment (Agenda 5):

None at this time.

Approval of Minutes (Agenda 6):

Motion by Mrs. Hart to approve the minutes of the January 10, 2019 NIESA regular board meeting as presented, seconded by Mr. Diederich. Motion carried. Ayes 6, Nays 0, Absent 1.

Approval of Consent Agenda (Agenda 7):

Motion by Mr. Ackerman to approve the consent agenda as presented, seconded by Ms. Bidigare.

Discussion: Ms. Bidigare and Mrs. Hart had questions regarding some of the expenses. Director Yanz provided explanations.

Chairperson Wilbrink called for the vote on the motion. Motion carried. Ayes 6, Nays 0, Absent 1.

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Meeting Packet Mailing (Agenda 8a):

Director Yanz requested the Board consider allowing the meeting packets to be delivered to Board members via email rather than by the mail, because of the rising cost.

Mr. Diederich indicated he would be fine with receiving an emailed packet if he was supplied with a paper copy the night of the meeting. The Board members present agreed with having the packets emailed.

Discussion followed.

Chairperson Wilbrink requested the Board members that receive mailed meeting packets be contacted to see if they agree with the change.

Action Items (Agenda 9):

Election of Officers (Agenda 9a):

Chairperson: Chairperson Wilbrink opened the floor for nominations for Chairperson.

Mr. Ackerman nominated Mr. Wilbrink for Chairperson, seconded by Mrs. Hart.

Motion by Ms. Cutshaw to close the nominations for Chairperson, and appoint Mr. Wilbrink as Chairperson, seconded by Ms. Bidigare.

Motion carried. Ayes 6, Nays 0, Absent 1.

Vice-Chairperson: Chairperson Wilbrink opened the floor for nominations for Vice Chairperson.

Mrs. Hart nominated Mrs. Bowden-Whelton for Vice Chairperson, seconded by Mr. Ackerman.

Motion by Ms. Bidigare to close the nominations for Vice Chairperson and appoint Mrs. Bowden-Whelton as Vice Chairperson, seconded by Mr. Ackerman.

Motion carried. Ayes 6, Nays 0, Absent 1.

Secretary: Chairperson Wilbrink opened the floor for nominations for Secretary.

Mrs. Hart nominated Mr. Diederich for Secretary, seconded by Ms. Bidigare.

Motion by Mr. Ackerman to close nominations for Secretary, and appoint Mr. Diederich as Secretary, seconded by Ms. Bidigare.

Motion carried. Ayes 6, Nays 0, Absent 1.

Treasurer: Chairperson Wilbrink opened the floor for nominations for Treasurer.

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Ms. Bidigare nominated Mr. Ackerman for Treasurer, seconded by Ms. Cutshaw.

Motion by Mr. Diederich to close nominations for Treasurer and appoint Mr. Ackerman as Treasurer, seconded by Ms. Cutshaw.

Motion carried. Ayes 6, Nays 0, Absent 1.

Resolution 1 of 2019- Designation of Depositories (Agenda 9b):

Motion by Mr. Ackerman to adopt Resolution 1 of 2019- Designation of Depositories as presented, seconded by Ms. Bidigare.

Discussion: Mr. Ackerman advised the resolution adds Case Credit Union, and Flag Star Bank to NIESA's list of depositories.

Discussion followed regarding; the chosen depositories; if NIESA could invest in the credit union; amount to be invested; length of the investment; and the interest rates for the CD's at the institutions.

Mr. Ackerman indicated that at the last Board meeting it was decided to invest an additional \$150,000 in a CD for two years. Chairperson Wilbrink advised the Finance Committee had not met yet to discuss the new investment, and the depository had not been selected.

Chairperson Wilbrink called for a vote on the motion on the floor regarding Resolution 1 of 2019- Designation of Depositories.

Roll Call Vote: Ayes: Mr. Ackerman, Mrs. Hart, Mr. Diederich, Ms. Bidigare, Ms. Cutshaw
Mr. Wilbrink.
Nays: None
Absent: City of Williamston representative.

Resolution 1 of 2019- Designation of Depositories was adopted.

Independent Bank CD Investment (Agenda 9c):

Mr. Ackerman needed a decision regarding Independent Bank CD that matures next week.

Discussion followed regarding the amount of the investment, term of the investment and location of the investment.

Motion by Mr. Diederich to reinvest the Independent Bank CD of \$250,000 at a bank or credit union that has the best interest rate for up to 25 months, and to take interest earned from the current CD and deposit it into the General fund, seconded by Mr. Ackerman.

Roll Call Vote: Ayes: Ms. Cutshaw, Ms. Bidigare, Mr. Wilbrink, Mr. Diederich, Mrs. Hart, Mr. Ackerman.
Nays: None Absent: City of Williamston Representative

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Reports (Agenda 10):

Treasurer: Report in the packet.

Committees: None

Department Heads- In packet

- Billing Department January monthly report
- NIESA Education January monthly report from Paula Curtis
- NIESA EMS January monthly report from EMS Chief Davis
- Leroy Township Fire January monthly report from Chief Pfiester
- Williamston Fire January monthly report from Chief Siegel

NIESA Director monthly report- Chief Yanz reviewed his monthly report with the Board. He advised that billing revenue had increased in January 2019. He indicated the call volume was down in January, but increased in February.

The City of Williamston has decided to form a Committee to review the fire code and fire inspection issue, so they can move forward. They need to decide how they are going to administer, enforce, and manage the process. Discussion followed.

Director Yanz advised that FF/Paramedic Rebecca Elliott left NIESA for a full time position at Delhi Township Fire as an Emergency Manager. So we promoted Natasha Stepen to the open Full time Paramedic position. Natasha was one of our full time EMT's who completed her paramedic certification. We then hired one of our per diem EMT's Ashley Steers to fill the open full time FF/EMT position.

Two of the new trucks could possibly be delivered in two weeks. Discussion followed regarding the vehicles.

Public Comment (Agenda 11):

Nothing at this time.

Association Member Comments (Agenda 12):

Nothing at this time.

Board Member Comments (Agenda 13):

Mr. Ackerman advised the Village of Webberville DDA is selling some property, and he checked with McKenna and Associates to see if the changes would affect the millage funds NIESA receives. They indicated it would not affect the funds received by NIESA.

Ms. Cutshaw advised that Williamstown Township is making changes to their Fireworks Ordinance. The State of Michigan has changed the law regarding Fireworks, and the Township will

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be changing their ordinance to be in line with the State's law.

Adjournment (Agenda 14):

Motion by Mr. Ackerman to adjourn the meeting at 8:03 pm, seconded by Ms. Bidigare. Motion carried. Ayes 6, Nays 0, Absent 1.

Respectfully submitted,

Scott Diederich, Secretary
NIESA Board

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