



### **Approval of Consent Agenda (Agenda 7)**

**Approval of Consent Agenda**—that the NIESA Board of Directors approve the NIESA Check Account Summary dated June 2019 and Payroll Account Summary dated June 2019.

Mr. Ackerman, seconded by Ms. Bowden Whelton, moved that the NIESA Board approve consent agenda Item 7, as presented.

Ayes: 7

Nays: 0

Motion carried.

### **Discussion Item (Agenda 8)**

**David Hadrill, P.C., 2018 Audit of Northeast Ingham Emergency Service Authority (NIESA) for the year ended December 31, 2018**— David Hadrill provided an Independent Auditor's Report. The financial disclosures were neutral, consistent and clear. There were no difficulties encountered in dealing with management in performing and completing NIESA's audit. Professional standards were adhered to by David Hadrill, P.C., and provided NIESA with information related to the planned scope and timing of the audit. David Hadrill, P.C. requests permission to file NIESA's 2018 Audit report along with a transmittal letter. *It is recommended the NIESA Board provide David Hadrill, P.C. permission to file NIESA's 2018 Audit Report along with a transmittal letter. No action needed.*

David Hadrill, P.C., provided the NIESA board with a three-year Engagement Letter (Contract) to provide Audit Services beginning in 2020, 2021 and 2022. *It is recommended this item return for Action at the August 8, 2019, NIESA board meeting.*

Mr. Kane commended David Hadrill, P.C. on the NIESA audit presentation.

**NIESA 457 B provider change**—Mr. Wilbrink shared information on three 457B Retirement options provided in the board packet. Mr. Wilbrink is recommending Board members review the information provided by Mr. Eichler and be ready to take action at the August 2019 meeting. *It is recommended this item return for Action at the August 8, 2019, NIESA board meeting.*

### **Action Items (Agenda 9)**

**Medical Billing Outsourcing**—a recommendation to budget for and hire AccuMed as NIESA's medical billing company.

**Discussion:** At a special meeting held June 21, 2019, the board was presented with two medical billing company's proposed service contract agreements. Tonight, Mr. Wilbrink noted the contract by AccuMed Page 3 shows an increase up to 15 percent (15%), if NIESA fails to turn items in on time. Page 6, Termination of the contract, AccuMed would have right to sell the contract without an option for NIESA to get out. Mr. Wilbrink would like NIESA to have a choice. Overall the net proceeds gained by using a medical billing company will be higher over time, Medicare Billing Services allows NIESA to be Medicare Compliant and allow for a Medicare Audit of billing practices.

Mr. Kane, seconded by Mr. Ackerman, moved to approve the budget and to hire AccuMed as NIESA's medical billing company with terms, percentages, and any options to sell/get out by negotiated by Mr. Wilbrink.

Roll Call Ayes: 7 Mr. Ackerman, Ms. Bowden Whelton, Ms. Bidigare, Mr. Carlson, Mr. Diederich,

Mr. Kane, and Mr. Wilbrink

Nays: 0

Motion carried.

**Sale of Fire Apparatus**—that the NIESA board sell the two Fire Apparatus' to the highest bidder.

Mr. Ackerman, supported by Ms. Bidigare, moved to approve the sale of two fire apparatus' (1) 15,000 Tanker \$16,500 and (1) 1999 GMC \$22,000 to the highest bidder.

Roll Call Ayes: 7 Mr. Ackerman, Ms. Bowden Whelton, Ms. Bidigare, Mr. Carlson, Mr. Diederich, Mr. Kane, and Mr. Wilbrink

Nays: 0

Motion carried.

### **Reports (Agenda 10)**

**NIESA Director monthly report**—Director Yanz provided his Monthly Director's Report in the area of Administrative, Operations, Training, Grants, Personnel and other.

**Treasurer (10.b)**—Mr. Ackerman shared he is working with Paula to audit all the amounts with an ACH on the Investment Report. Once the audit is complete, the last Huntington Bank Account will be closed.

**Committees (10.c)** –None

### **Department Heads (10.d)—Enclosed**

- NIESA Education monthly report from Paula M. Curtis
- NIESA Leroy EMS, monthly report from EMS Chief Davis
- Fire run summary from Leroy Chief Pfister

**Public Comment (Agenda 11)**—None

**Association Member Comments (Agenda 12)**—None

### **Board Member Comments (Agenda 13)**

Mr. Kane inquired about moving dollars from the uninsured Michigan Class funds back into Independent Bank's insured funds account, as Independent Bank is offering a higher interest rate. It is recommended this item be placed under discussion on the August 8, 2019, NIESA board agenda.

Ms. Bowden Whelton provided an Employee Evaluation Form for board member completion. It is recommended Board Members fill out his form and return to either Frans or Sandy at their earliest convenience. The Personnel Committee Members will review and seek appropriate signatures.

Mr. Diederich shared Leroy Township adopted the International fire code 2018 at last meeting.

### **ADJOURNMENT (Agenda 14)**

Ms. Bowden Whelton, seconded by Mr. Diederich, moved that the NIESA Board meeting be adjourned.

Ayes: 7

Nays: 0

Motion carried.

The meeting adjourned at 8:18 p.m.

Respectfully submitted,

Scott Diederich, Secretary  
NIESA Board